



# City of Petersburg Virginia

[www.petersburgva.gov](http://www.petersburgva.gov)

## March 1, 2022 - City Council Work Session

**March 1, 2022  
Virtual Meeting  
Petersburg, VA 23803  
5:00 PM**

## City Council

Samuel Parham, Mayor – Ward 3  
Annette Smith-Lee, Vice-Mayor – Ward 6  
Treska Wilson-Smith, Councilor – Ward 1  
Darrin Hill, Councilor – Ward 2  
Charlie Cuthbert, Councilor – Ward 4  
W. Howard Myers, Councilor – Ward 5  
Arnold Westbrook, Jr., Councilor – Ward 7

**City Manager**  
Stuart Turille

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- 1. Roll Call**
  - 2. Prayer**
  - 3. Pledge of Allegiance**
  - 4. Determination of the Presence of a Quorum**
  - 5. Approval of Consent Agenda (to include minutes of previous meetings):**
    - a. A request to schedule a public hearing to amend Sec. 106-14. – Permanent Board of Equalization.
    - b. A request to schedule a Public Hearing and consideration of appropriating \$3,672,454.51 in Federal State and Local Fiscal Recovery Funds through the American Recovery Plan Act (ARPA) for the COVID-19 Municipal Utility Assistance Program.
    - c. A Request to Schedule a Public Hearing and Consideration of An Ordinance Approving Amendments to the Comprehensive Plan to Comply With the Chesapeake Bay Preservation Act.
    - d. A request to Schedule a Public Hearing and consideration of an Ordinance approving an amendment to the City Code, Chapter 50. Environment, Article II. Noise.
    - e. A request to schedule a public hearing on March 8, 2022, for the consideration of an ordinance to authorize the acceptance of the conveyance of real property by AMPAC Fine Chemicals Virginia LLC.
  - 6. Special Reports**
    - a. Report and Discussion on "A Plan to Address Homeless"
    - b. Presentation by PHOPs on Tactical Urbanism (Street Murals)
    - c. iWorq Software Presentation-Neighborhood Services
    - d. Presentation of the ARB's Activities in 2021
    - e. An update from Transit on questions from Council Member Wilson-Smith and Cuthbert
    - f. Update on efforts of the trash czar.
    - g. Update on litter efforts, street sweeping schedule, streetlight assessment, on speed plan report and underpass in Ward 7.

- h. A report on blighted properties.
- i. An update on St. Andrews Street reopening.
- j. An update on the African American Brochure status.

**7. Monthly Reports**

**8. Finance and Budget Report**

- a. A report on how the \$5 million in RP and \$2 million on PP are projected to be collected in June.

**9. Capital Projects Update**

**10. Utilities**

- a. Update on plan for Inflow and Infiltration problem and resolution scheduled for April 2022.

**11. Streets**

**12. Facilities**

**13. Economic Development**

- a. Presentation from GovDeals on City-owned real estate property
- b. A presentation to the City Council on Enterprise Zone Incentives

**14. City Manager's Agenda**

**15. Business or reports from the Clerk**

**16. Business or reports from the City Attorney**

**17. Public Comments**

**18. Adjournment**



# City of Petersburg

## Ordinance, Resolution, and Agenda Request

**DATE:** March 1, 2022

**TO:** The Honorable Mayor and Members of City Council

**THROUGH:** Stuart Turille, City Manager

**FROM:** Brian Gordineer

**RE:** A request to schedule a public hearing to amend Sec. 106-14. – Permanent Board of Equalization.

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**PURPOSE:** To schedule a public hearing to receive citizen comment on amending the ordinance that provides for a permanent board of equalization, found in Sec. 106-14 of the Municipal Code

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**REASON:** Council is required to schedule and conduct a public hearing, upon amending an ordinance and the Municipal Code.

**RECOMMENDATION:** Recommend City Council schedule a public hearing on February 15, 2022 to receive comment.

**BACKGROUND:** The proposed amendment provides for an alternate member of the Board of Equalization to be appointed by the Circuit Court to serve when a board member has a planned absence or must abstain from a deliberation.

**COST TO CITY:** None

**BUDGETED ITEM:** N/A

**REVENUE TO CITY:** N/A

**CITY COUNCIL HEARING DATE:** 3/15/2022

**CONSIDERATION BY OTHER GOVERNMENT ENTITIES:** N/A

**AFFECTED AGENCIES:** N/A

**RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:** This is an amendment to an existing ordinance.

**REQUIRED CHANGES TO WORK PROGRAMS:** N/A

**ATTACHMENTS:**

1. Board of Equalization - Agenda Request to Schedule with Draft



# City of Petersburg

## Ordinance, Resolution, and Agenda Request

**DATE:** ~~February~~March 1, 2022

**TO:** The Honorable Mayor and Members of City Council

**FROM:** Brian E. Gordineer, AAS, City Assessor

**RE:** A request to schedule a public hearing to amend Sec. 106-14. – Permanent Board of Equalization.

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**PURPOSE:** To schedule a public hearing to receive citizen comment on amending the ordinance that provides for a permanent board of equalization, found in Sec. 106-14 of the Municipal Code

**REASON:** Council is required to schedule and conduct a public hearing, upon amending an ordinance and the Municipal Code.

**RECOMMENDATION:** Recommend City Council schedule a public hearing on ~~February~~March 15, 2022 to receive comment.

**BACKGROUND:** The proposed amendment ~~corrects an oversight when the length of all tax exemptions granted for renovation were reduced from ten years to five years and the oversight to provides for an alternate member of the Board of Equalization to be appointed by the Circuit Court to serve when a board member has a planned absence or must abstain include the ordinance in the Municipal Code from a deliberation.~~

**COST TO CITY:** None

**BUDGETED ITEM:** N/A

**REVENUE TO CITY:** N/A

**CITY COUNCIL HEARING DATE:** ~~February~~March 15, 2022

**CONSIDERATION BY OTHER GOVERNMENT ENTITIES:** N/A

**AFFECTED AGENCIES:** City Assessor's Office

**RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:** This is an amendment to an existing ordinance.

**REQUIRED CHANGES TO WORK PROGRAMS:** N/A

**ATTACHMENTS:** N/A

## Sec. 106-14. - Permanent board of equalization.

(a) *Created; membership.* There is hereby created, in accordance with Code of Virginia, §58.1-3373, a permanent board of equalization. Such board shall consist of three members and one alternate member, to be appointed by the circuit court. A regular member when they knows that they will be absent from or will have to abstain from any proceeding at a meeting shall notify the chairman of the board of equalization at least 24 hours prior of such fact. The chairman ~~may select an~~ shall notify the alternate member ~~to who shall~~ serve in the absent or abstaining member's place and the records of the board shall so note.

(b) *Terms of members.* The members of the permanent board of equalization shall be appointed for staggered terms of three years. The alternate members shall serve a two year term.

(c) *Compensation.* Each board of equalization member shall receive as full compensation for services performed the sum of \$100.00 per diem, except that the chairman of such board shall receive \$125.00 per diem.

(d) *Education.* Each member and the alternate member shall annually attend continuing education provided by the State Department of Taxation.

(e) *Hearing schedule.* The board of equalization shall dispose of all cases regarding January 1 valuations before June 30.

(Code 1981, §§ 34-80, 34-81; Ord. No. 18-25, 9-18-2018)



# City of Petersburg

## Ordinance, Resolution, and Agenda Request

**DATE:** March 1, 2022

**TO:** The Honorable Mayor and Members of City Council

**THROUGH:** Stuart Turille, City Manager

**FROM:** Randall Williams

**RE:** **A request to schedule a Public Hearing and consideration of appropriating \$3,672,454.51 in Federal State and Local Fiscal Recovery Funds through the American Recovery Plan Act (ARPA) for the COVID-19 Municipal Utility Assistance Program.**

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**PURPOSE:** To schedule a Public Hearing and consideration of appropriating \$3,672,454.51 in Federal State and Local Fiscal Recovery Funds through the American Recovery Plan Act (ARPA) for the COVID-19 Municipal Utility Assistance Program.

**REASON:** To ensure that funding from the American Recovery Plan Act (ARPA) for the COVID-19 Municipal Utility Assistance Program can be utilized to provide utility relief per the program guidelines to residents of Petersburg. This funding is being provided under CFDA 21.027 – Coronavirus State and Local Fiscal Recovery Funds (SLFRF)

**RECOMMENDATION:** Staff recommends the \$3,672,454.51 in Federal State and Local Fiscal Recovery Funds through the American Recovery Plan Act (ARPA) for the COVID-19 Municipal Utility Assistance Program be approved.

**BACKGROUND:** The utility shutoff moratorium enacted by Governor Northam ended on August 31, 2021, 60 days after the Virginia State of Emergency ended on June 30, 2021. Special Session II of the 2021 Acts of Assembly appropriated \$120 million from distributions of the Federal State & Local Recovery Fund (SLFRF) pursuant to the American Rescue Plan Act of 2021 to provide direct assistance to residential customers with accounts over 60 days in arrears. In October 2021, the City of Petersburg submitted its intent to apply for the ARPA SLFRF Municipal Utility Relief Program. After submitting its intent, the city received an award letter dated October 29, 2021 stating that the award (\$3,672,454.51) shall be used to directly assist residential municipal utility customers of the City of Petersburg with arrearages greater than 60 days for the time period between March 12, 2020 and August 31, 2020. Due to the current BAI system constraints, the city used the date of March 31, 2020 instead of March 12, 2020. This relief was only for the water and sewer components of the utility bill. It should be noted that any funds not used are to be returned back to the state by March 31, 2022.

**COST TO CITY:** \$3,672,454.51

**BUDGETED ITEM:** No

**REVENUE TO CITY:** \$3,672,454.51

**CITY COUNCIL HEARING DATE:** 3/1/2022

**CONSIDERATION BY OTHER GOVERNMENT ENTITIES:** Department of Public Works & Utilities

**AFFECTED AGENCIES:** Finance

**RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:** NA

**REQUIRED CHANGES TO WORK PROGRAMS:** NA

**ATTACHMENTS:**

1. Utility Relief Ordinance
2. ARPA Award Letter dated 10-29-21

**AN ORDINANCE, AS AMENDED, SAID ORDINANCE  
MAKING APPROPRIATIONS FOR THE FISCAL YEAR  
COMMENCING JULY 1, 2021, AND ENDING JUNE 30, 2022  
FOR THE GRANTS FUND.**

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BE IT ORDAINED by the City Council of the City of Petersburg, Virginia:

I. That appropriations for the fiscal year commencing July 1, 2021, in the Grants Fund are made for the following resources and revenues of the city, for the fiscal year ending June 30, 2022.

<b>Previously adopted</b>	<b>\$0.00</b>
<b>ADD: FY 2022 ARPA Municipal Utility Relief (3-210-025010-0001)</b>	<b><u>\$3,672,454.51</u></b>
<b>Total Revenues</b>	<b><u>\$3,672,454.51</u></b>

II. That there shall be appropriated from the resources and revenues of the City of Petersburg for the fiscal year commencing July 1, 2021 and ending June 30, 2022, the following sums for the purposes mentioned:

<b>Previously adopted</b>	<b>\$0.00</b>
<b>ADD:FY 2022 ARPA Municipal Utility Relief (4-210-025010-5565)</b>	<b><u>\$3,672,454.51</u></b>
<b>Total Expenses</b>	<b><u>\$3,672,454.51</u></b>



Ralph S. Northam  
Governor

R. Brian Ball  
Secretary of  
Commerce and Trade

# COMMONWEALTH of VIRGINIA

Erik C. Johnston  
Director

## DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

October 29, 2021

### VIA EMAIL

Randall K. Williams  
Assistant Director of Public Works & Utilities  
City of Petersburg (VA)

Re: Award Letter, Guidance, and Required Certification and Comparison Analysis for COVID-19 ARPA SLFRF Municipal Utility Assistance Program

Dear Randall K. Williams:

On behalf of Governor Northam, it gives me great pleasure to inform you that City of Petersburg (VA) has been awarded \$3,672,454.51 in federal State and Local Fiscal Recovery Funds (SLFRF) through the American Recovery Plan Act (ARPA) for the COVID-19 ARPA SLFRF Municipal Utility Assistance Program. Your award shall be used to directly assist residential municipal utility customers of City of Petersburg (VA) with arrearages greater than 60 days for the time period between March 12, 2020, and August 31, 2021. This funding is being provided under CFDA 21.027 – Coronavirus State and Local Fiscal Recovery Funds (SLFRF).

Please read the additional program guidance included with this letter carefully before proceeding with additional steps. Given the tight timeline for utilization of these funds and to receiving funds in an expedited manner, you must return the attached forms through a web portal. You are required to partner with a city or county to act as the fiscal agent to receive the funds from the Department of Accounts (DOA). The city or county will then forward funds to the municipal utility to apply to eligible residential utility customer accounts. In order to pre-qualify your eligible residential utility customer accounts and apply relief automatically, you will need to complete the Utility Arrearage Analysis in Appendix A. Once the project is complete, DOA will follow up regarding project outcomes and compliance. It is incumbent on City of Petersburg (VA) and the partnering city or county to ensure project expenses are properly documented and verified in case of audit.

For questions contact DHCD staff member David Conmy at [utility@dhcd.virginia.gov](mailto:utility@dhcd.virginia.gov).

Sincerely,

A handwritten signature in black ink, reading "Erik C. Johnston".

Erik Johnston  
Director, Virginia Department of Housing and Community Development

CC: David Von Moll, Comptroller, Department of Accounts

Encl: COVID-19 ARPA SLFRF Municipal Utility Assistance Program: Guidance and Required Certification; Appendix A: Utility Arrearage Analysis to Substantiate Residential Customer Pre- Qualification; and Frequently Asked Questions

## **COVID-19 ARPA SLFRF MUNICIPAL UTILITY ASSISTANCE PROGRAM:**

### **Guidance and Required Certification**

Based on the response that the Virginia State Corporation Commission (SCC) received from your utility system in the Application for Utility Assistance Funds (Municipal Utilities), the SCC has determined your award amount which is reflected in your award letter. Accordingly, the award letter, guidance, and required certification will serve as the next steps in facilitating this program.

### **Pre-Qualification & Eligibility**

This program is funded through the State and Local Fiscal Recovery Funds (SLFRF) of the American Rescue Plan Act (ARPA). One of the most important elements of ARPA federal guidance as it relates to this new Utility Assistance program is the ability to pre-qualify certain populations for eligibility rather than requiring individual customer applications/attestations. It is a best practice to pre-qualify groups and populations with relief programs as the customers with the lowest incomes and largest impacts from COVID-19 are least likely to provide customer attestations to any utility with which they have debt. This policy decision that is authorized in the federal guidelines is critical to ensure quick and equitable access to relief for residential customers negatively impacted by the pandemic.

This guidance supports the Commonwealth's determination as a recipient that for this SLFRF utility relief program that the population group of residential customers with arrearages over 60 days as of August 31, 2021, are households that experienced a negative economic impact due to COVID-19, which is determined by these households having an unpaid arrearage greater than 60 days during the pandemic. Unpaid utility arrearages demonstrate housing insecurity for this population group which [Treasury's 7-19-2021 FAQ](#) demonstrates negative economic impacts from the pandemic (see question 2.17, Pages 9 through 11). **Accordingly, the Commonwealth has determined that individual customer attestations are not required for this program once a utility analysis is provided.**

Only residential customers are eligible for this utility assistance. Municipal utilities shall pay the full amount of arrearages owed by eligible residential customers; however, funding may be limited and may not fully address the eligible arrearages for which your utility system applied. Therefore, utility systems are required to proportionately distribute their award to the population/group of all residential utility customers that are 60+ days in arrears as of August 31, 2021.

Because this program does not require customer attestation, 100% of your award amount must be directed to assisting eligible residential utility customers. Utilization of your award amount for direct administrative costs is prohibited. **Utilities must ensure residential customers eligible for this relief have the funding credited to their account as soon as possible and must reflect this relief on the soonest billing statement possible given the specific billing system utilized by the utility. Should the application of any assistance render a customer due a balance necessitating a cash refund payable to the customer, such assistance shall be proportionally reduced as to achieve a zero balance.**

### **Management of Award Funds**

Upon receipt of any funds, utilities shall maintain separate ARPA COVID-19 Utility Assistance Funds and record direct assistance payments to residential customers on their books in accordance with applicable accounting standards. Utilities may not direct any funds provided in this paragraph to new deposits, down payments, fees, late fees, interest charges, or penalties.

Your award amount must be disbursed through a partnering county or city that will serve as the fiscal agent with the Department of Accounts (DOA) disbursing funds and having responsibility for sub-recipient monitoring. Consequently, municipal utility systems, especially those that are not directly managed by a city or a county, will need to partner with a city or county to serve as the fiscal agent for this program. Cities and counties may serve as the fiscal agent for more than one municipal utility system. In order to receive your funding for this program, the chief administrative officer for the partnering city or county and the authorized official representing the municipal utility will be required to certify their respective organization's participation in this program and its adherence to all associated federal ARPA SLFRF guidance and regulations. A standard certification for this program requiring signatures from both officials on behalf of their respective organizations has been included near the end of this document.

### **Program Certification & Compliance**

The SCC has calculated the proportional share of available funding for each municipal utility system that applied by the SCC's application deadline. This information was forwarded to DHCD, which is facilitating the award letter and certification process for municipal utilities and their partnering city or county.

In order to receive the ARPA SLFRF funding amount calculated by SCC, each city and county and their partner municipal utility system(s) must complete a certification form (at the end of this document). The certification form must be signed by the chief administrative officer for the city or county and the authorized official representing the municipal utility partner. In the event more than one municipal utility partners with a city or county, a separate certification will be needed for each partnership.

These certifications will be accepted by DHCD bi-weekly based on the following pre-determined schedule:

- November 5, 2021
- November 19, 2021
- December 3, 2021
- December 17, 2021
- January 7, 2022
- **\*COB Friday, January 21, 2022 – Certification Final Deadline**

**\*January 21, 2022, will be the last date DHCD will accept certifications from awarded utilities. Any municipal utility that does not submit their certification by this date will forfeit their award and the funds will be used by the Commonwealth for other purposes in alignment with ARPA.**

Upon receipt of bi-weekly certifications from DHCD, DOA will process distributions to cities and counties – including those serving as fiscal agents on behalf of towns, authorities, and other regional level utilities – on a monthly basis.

The certification establishes that the awarded municipal utility and their city or county fiscal agent will abide by U.S. Treasury guidance and other regulatory matters concerning the use of ARPA SLFRF. The intent is for this allocation to pass through the county or city directly to the municipal utility to serve eligible municipal utility customers. The municipal utility as the customer utility relief program operator should develop a sub-agreement with the county or city fiscal agent assuring the city or county fiscal agent that the municipal utility will be responsible for compliance with state and federal law.

Upon receipt by DHCD of a complete and accurate certification form from the county/city and municipal utility, the Department of Accounts (DOA) will then distribute funds directly to cities and counties, which will serve as the fiscal agent on behalf of their partner municipal utility(ies). DOA will also be the lead state agency working with the city or county and their partnered utility system(s) on monitoring to ensure

compliance with the program and federal guidelines.

**Please note that approval of an allocation for purposes of this utility assistance program does not represent any assurance, legal or otherwise, that the approved project complies with all federal guidelines related to the use of these funds. Cities and counties in addition to their partner municipal utility(ies) are strongly encouraged to consult their legal counsel prior to expending the federal ARPA Fiscal Recovery Funds that have been awarded through this program. Applicants are recommended to read and understand the federal guidance and the frequently asked questions can be obtained at the following links:**

<https://www.govinfo.gov/content/pkg/FR-2021-05-17/pdf/2021-10283.pdf>

<https://home.treasury.gov/system/files/136/SLFRPFAQ.pdf>

**This information is routinely updated, so guidance may have changed since you last consulted it.**

Compliance with the federal guidance is the responsibility of the city or county submitting the application on behalf of a municipal utility and failure to do so could result in disallowed expenses requiring repayment of the associated funds to the federal government. If the city or county fails to repay any funds spent for non-qualifying expenses on behalf of a municipal utility as required by the federal government, the State Comptroller will recover such amounts from future state payments to the locality via the State Aid Intercept Program. Consequently, cities and counties are encouraged to develop agreements or memorandums of understanding (MOU) with their partner municipal utility system(s) to indemnify cities and counties in the event the municipal utility system does not adhere to U.S. Treasury guidelines and consequently subjects the city or county to such State Aid Intercept action(s).

Further, the State Comptroller's office (DOA) has subrecipient monitoring responsibilities that will necessitate evaluation and additional correspondence with cities and counties regarding the use of funds. Cities and counties are encouraged to develop MOUs that will help establish clarity concerning responsibility and accountability among all parties regarding this requirement.

Please note that the certification statement includes an acknowledgment that recipients may not receive reimbursement or recipients may be required to return funds to the federal government if it is determined that those funds were spent for purposes that do not qualify. It is important to understand that the burden of ensuring that all ARPA Fiscal Recovery Funds are spent for qualifying purposes falls to the city or county working on behalf of the municipal utility. Again, cities and counties are encouraged to develop MOUs that will help establish clarity concerning responsibility and accountability among all parties regarding this requirement.

Awardees are responsible for maintaining all necessary documentation to ensure compliance with the federal requirements. The State Comptroller is responsible for all sub-recipient monitoring and may require additional information in the future from each city or county and/or their partner municipal utility system(s) to address that responsibility.

The certification form contains more specific details on the responsibilities of the city/county and partnered municipal utility. The signed certification form should be submitted to DHCD through the following web portal according to the aforementioned pre-determined schedule:

<http://s.alchemer.com/s3/COVID-19-ARPA-SLFRF-Municipal-Utility-Relief-Program>

If you have any questions regarding the appropriate use of ARPA SLFRF, please refer to the U.S. Treasury Website and guidance linked above. For questions about this process or technical questions about the certification form or the distribution of the funds, please first refer to the FAQ documents provided and then send unresolved inquiries to: [utility@dhcd.virginia.gov](mailto:utility@dhcd.virginia.gov)



# City of Petersburg

## Ordinance, Resolution, and Agenda Request

**DATE:** March 1, 2022

**TO:** The Honorable Mayor and Members of City Council

**THROUGH:** Stuart Turille, City Manager  
Tangela Innis, Deputy City Manager

**FROM:** Reginald Tabor

**RE:** **A Request to Schedule a Public Hearing and Consideration of An Ordinance Approving Amendments to the Comprehensive Plan to Comply With the Chesapeake Bay Preservation Act.**

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**PURPOSE:** To request to schedule a Public Hearing on January 18, 2022, and consideration of an Ordinance approving an amendment to the City's Comprehensive Plan to Comply with the Chesapeake Bay Preservation Act.

**REASON:** To comply with applicable procedures and laws regarding the consideration of amendments to the City's Comprehensive Plan.

**RECOMMENDATION:** It is recommended that the City Council holds a Public Hearing and approves an amendment to the City's Comprehensive Plan to comply with Chesapeake Bay Act requirements.

**BACKGROUND:** The Virginia Department of Environmental Quality (DEQ) regulates compliance with the Chesapeake Bay Preservation Act. The Act requires that jurisdiction Comprehensive Plans include provisions regarding the Chesapeake Bay Preservation Act. The City has been working with DEQ to develop amendments to the City's Comprehensive Plan to comply with the Chesapeake Bay Preservation Act.

The proposed amendments as provided to the City Council have been reviewed and approved by DEQ.

**COST TO CITY:** N/A

**BUDGETED ITEM:** N/A

**REVENUE TO CITY:** N/A

**CITY COUNCIL HEARING DATE:** 1/18/2022

**CONSIDERATION BY OTHER GOVERNMENT ENTITIES:** Virginia Department of Environmental Quality (DEQ)

**AFFECTED AGENCIES:** Department of Public Works and Utilities, Department of Planning and Community Development

**RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:** City's Comprehensive Plan

**REQUIRED CHANGES TO WORK PROGRAMS:** N/A

**ATTACHMENTS:**

1. 1204\_2021OrdinanceCompPlanChesBay
2. 0104\_2022CityCouncilItemCompPlanChesBayCover
3. 0104\_2022CityCouncilItemCompPlanChesBayCover

**AN ORDINANCE APPROVING AN AMENDMENT TO THE PETERSBURG  
COMPREHENSIVE PLAN TO INCLUDE CHESAPEAKE BAY  
PRESERVATION ACT CONSIDERATIONS AND REQUIREMENTS**

**WHEREAS**, The Chesapeake Bay Preservation Act (Bay Act) was enacted by the Virginia General Assembly in 1988 as a critical element of Virginia's nonpoint pollution source management program; and

**WHEREAS**, The purpose of the Bay Act program is to protect and improve water quality in the Chesapeake Bay by requiring the implementation of effective land use management practices; and

**WHEREAS**, The City of Petersburg Comprehensive Plan currently includes provisions for the Chesapeake Bay Preservation Act; and

**WHEREAS**, There is a need to amend sections of the City's Comprehensive Plan to address additional Chesapeake Bay Preservation Act considerations and requirements; and

**WHEREAS**, The Virginia Department of Environmental Quality (DEQ) regulates compliance with the Chesapeake Bay Preservation Act; and

**WHEREAS**, The Act requires that jurisdiction Comprehensive Plans include provisions regarding the Chesapeake Bay Preservation Act; and

**WHEREAS**, The City has been working with representatives of DEQ to develop amendments to the City's Comprehensive Plan to comply with the Chesapeake Bay Preservation Act; and

**WHEREAS**, The proposed amendments as provided to the City Council have been reviewed and approved by DEQ; and

**WHEREAS**, During the January 6, 2022 meeting, the Petersburg Planning Commission held a Public Hearing and considered the matter, then approved a resolution recommending approval by the City Council.

**NOW THEREFORE BE IT ORDAINED** that the City of Petersburg City Council does hereby approve Amendments to the Comprehensive Plan consistent with the attached (**Exhibit A**).

## **Mayor and City Council**

Mayor Samuel Parham, Ward 3  
Councilwoman Treska Wilson-Smith,  
Ward 1 Councilman Darrin Hill, Ward 2  
Councilman Charlie Cuthbert, Ward 4  
W. Howard Myers, Ward 5  
Councilman Annette Smith-Lee, Ward 6  
Councilman Arnold Westbrook, Jr., Ward  
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## **Planning Commission**

Tammy L. Alexander, Chair,  
Ward 5 Fenton Bland, Vice  
Chair, Ward 2 Candace Taylor,  
Ward 3  
Marie Vargo, Ward 4  
Thomas S. Hairston,  
Ward 6 James Norman,  
Ward 7 Michael  
Edwards, At-Large  
William Irvin, At-Large

## **City Manager**

Stuart Turille, City Manager  
Tangela Innis, Deputy City Manager  
Hall Wingfield, ICMA Fellow

## **City Attorney**

Anthony Williams

## **Planning & Community**

**Development** Reginald Tabor,  
Interim Director Sandra Robinson,  
Zoning Administrator Kate  
Sangregorio, Preservation Planner  
Deborah Parham, Secretary/Zoning Technician

# City of Petersburg PTB 2040



## Comprehensive Plan



# City of Petersburg

## Ordinance, Resolution, and Agenda Request

**DATE:** March 1, 2022

**TO:** The Honorable Mayor and Members of City Council

**THROUGH:** Stuart Turille, City Manager  
Tangela Innis, Deputy City Manager

**FROM:** Reginald Tabor

**RE:** **A request to Schedule a Public Hearing and consideration of an Ordinance approving an amendment to the City Code, Chapter 50. Environment, Article II. Noise.**

**PURPOSE:** To schedule a Public Hearing and consider approval of amendments to the City Code Noise section.

**REASON:** To comply with applicable procedures and laws regarding the consideration of amendments to the City Code.

**RECOMMENDATION:** It is recommended that the City Council schedules a Public Hearing and consideration of an amendment to the City Code section regarding Noise.

**BACKGROUND:** The City Council of the City of Petersburg requested that the Planning Commission consider and provide a recommendation regarding an amendment to the City Code Noise section.

The request follows complaints and concerns regarding noise from restaurant uses especially in the City's downtown area.

The City's Zoning Ordinance does not include regulations regarding noise however references to the Zoning Ordinance are included in the Noise Ordinance, and maximum decibel readings are defined by Zoning Districts Classification.

Regulations of noise are defined in the City Code Chapter 50. Environment, Article II. Noise and not the City's Zoning Ordinance, however the City Code does specify permitted noise levels by zoning district.

A policy declaration in the Code Section 50-31 states, "It is hereby declared to be the public policy of the city to protect its citizens against excessive noise which is detrimental to life, health and enjoyment of property. In order to promote the public health, safety, welfare and the peace and quiet of the inhabitants of the city, the standards in this article relating to noise are hereby adopted."

The City Code was substantially revised with the adoption of 14-Ord-100 on October 21, 2014.  
Adopted Amendments included:

- Adding terms under definitions
- Removing the Violations of article and Measurement Procedures sections
- Changing the title of the Loud Noises Prohibited to Specific Prohibitions
- Replacing the Exemptions section, Animals, Maximum permissible sound levels and prohibitions sections
- Adding to the Penalties and Enforcement Section

The City's Current Code includes Chapter 50. Environment, Article II. Noise – Eight (8) Sections:

- 50-31. Declaration of Policy
- 50-32. Definitions
- 50-33. Specific Prohibitions
- 50-34. Exemptions
- 50-35. Animals
- 50-36. Maximum Permissible Sound Levels Generally
- 50-37. Penalty and Enforcement
- 50-38. Severability

Definitions included in the Code; Section 50-32 are as follows:

- A-weighted decibel – sound level in decibels measured with a sound level meter using the ANSI weighting network or scale. (
- ANSI – American National Standards Institute, Inc.
- Daytime
  - o 7:00 a.m. – 10:00 p.m. Weekdays
  - o 9:00 a.m. – 10:00 p.m. Weekends and Holidays
- Decibel – sound pressure level or intensity
- Noise - any steady-rate or impulsive sound that disturbs persons or that causes or tends to cause an adverse effect on humans.
- Sound - an oscillation in pressure, particle displacement, particle velocity or other physical parameter, in a medium with internal forces that causes compression and rarefaction of that medium. The description of sound may include any characteristic of such sound, including duration, intensity and frequency.

Specific prohibitions included in the Code; Section 50-33 are as follows:

- Operating a sound-producing device (radio, tv, etc.) heard between 11:00 p.m. and 7:00 a.m. in another dwelling or heard 50 or more feet from the device with exceptions of public recreation facilities or public events.
- To allow noise between 10:00 p.m. and 7:00 a.m. that can be heard in another dwelling or heard 50 or more feet from the noise.
- Operating a sound-producing device outside a commercial establishment heard on a public sidewalk or street with exceptions (paging personnel, school bells, alarms, etc.)
- Using a device to produce unnecessary noise for advertising, except at licensed events.
- Operating a sound-producing device (radio, tv, etc.) within a motor vehicle that can be heard 50 feet from the vehicle except emergency communications or alarms.
- To create noise associated with refuse waste collection in residential areas between 10:00 p.m. and 7:00 a.m. except areas zoned mixed use.
- To create noise disturbance associated with landscaping activities or building repair or construction across a residential property line between 10:00 p.m. and 7:00 a.m.
- Operating equipment used in construction in any residential district within 100 yards of an occupied dwelling between the hours of 10:00 p.m. and 7:00 a.m. on weekdays and 10:00 p.m. and 9:00 a.m. on weekends and holidays.

Exemptions included in the Code; Section 50-34, are as follows:

- Noise generated in an industrial area
- Railroad cars and equipment and aircraft
- Sound from Mines and Energy production
- Sirens from Emergency Vehicles
- Sounds from Emergency responses
- Motor vehicles and trucks on roads
- Residential Heat pumps and air conditioners
- Generators during power outages
- Public Transportation facilities.
- Alarm Tests between 7:00 a.m. and 9:00 p.m.
- Bands and athletic events on school property between 7:00 a.m. and 11:00 p.m.
- Religious Services and events between 7:00 a.m. and 11:00 p.m.
- Equipment in Public Parks approved by the City.
- Activities with federal exemptions.
- Parades, Fireworks and Special Events approved by the City.

The Code includes Section 50-35 regulating noise from Animals, as follows:

- Animals in agricultural districts are prohibited from creating noise audible once a minute for ten consecutive minutes:
- Inside another residential dwelling
- 50 or more feet from the animal

General provisions regarding maximum permissible sound levels generally included in the Code; Section 50-36, are as follows:

- Sound that exceeds that maximum permissible sound levels is prohibited
- Sound levels shall be measured at the property boundary of the source
- If sound is produced on public property, levels are measured anywhere on public property.
- Noise identified in multiple zoning districts shall be measured using the most restrictive zoning classification.

Following are the maximum noise levels per Zoning District included in the Code, Section 50-36:

Zoning District	Maximum dBA	
Classification	Daytime	Nighttime
Agricultural	65	55
Residential	65	55
R/B	70	60
Planned unit development	70	60
Mixed use district	75	65
Business	75	65
Industrial	79	72

Restaurants and Nightclubs are required to observe the noise requirements for businesses.

Zoning District	Maximum dBA	
Classification	Daytime	Nighttime
Business	75	65

Penalties and enforcement of noise violations included in Code Section 50-37 are as follows:

- Written or verbal warning by the chief of police or their designee.
- If the noise persists five minutes following the warning, the person responsible shall be charged.

- Persons will be charged only when the noise violation is in the presence of the chief of police or their designee.
- The person operating or controlling a noise source shall be guilty of any violation. If not identified the property owner or tenant is responsible for the noise violation.
- Any person who violates a provision of this article shall be deemed guilty of a class 4 misdemeanor for a first offense and a class 3 misdemeanor for each subsequent offence.

The City Code, Noise provisions include a Severability clause, Section 50-38:

- If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this article is for any reason held to be unconstitutional or invalid, such a decision shall not affect the validity of the remaining portions of this article.

The Planning Commission will have a Public Hearing on November 9, 2021 and consider a resolution recommending amendments to the City Code regarding noise.

**COST TO CITY:** N/A

**BUDGETED ITEM:** N/A

**REVENUE TO CITY:** N/A

**CITY COUNCIL HEARING DATE:** 11/16/2021

**CONSIDERATION BY OTHER GOVERNMENT ENTITIES:** N/A

**AFFECTED AGENCIES:** Police, Fire

**RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:** City Code

**REQUIRED CHANGES TO WORK PROGRAMS:** N/A

**ATTACHMENTS:** None



# City of Petersburg

## Ordinance, Resolution, and Agenda Request

**DATE:** March 1, 2022

**TO:** The Honorable Mayor and Members of City Council

**THROUGH:** Stuart Turille, City Manager

**FROM:** Joanne Williams

**RE:** A request to schedule a public hearing on March 8, 2022, for the consideration of an ordinance to authorize the acceptance of the conveyance of real property by AMPAC Fine Chemicals Virginia LLC.

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**PURPOSE:**

**REASON:**

**RECOMMENDATION:** To schedule a public hearing for March 8, 2022 for the consideration of an ordinance.

**BACKGROUND:** See attached ordinance.

**COST TO CITY:**

**BUDGETED ITEM:**

**REVENUE TO CITY:**

**CITY COUNCIL HEARING DATE:**

**CONSIDERATION BY OTHER GOVERNMENT ENTITIES:**

**AFFECTED AGENCIES:**

**RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:**

**REQUIRED CHANGES TO WORK PROGRAMS:**

**ATTACHMENTS:**

1. 2 22 2022 Revised AMPAC Land Transfer\_ajb021822

**AN ORDINANCE TO AUTHORIZE THE ACCEPTANCE OF THE  
CONVAYENCE OF REAL PROPERTY BY AMPAC FINE CHEMICALS  
VIRGINIA, LLC**

---

WHEREAS, AMPAC Fine Chemicals Virginia LLC (hereinafter “Conveyor”) is the owner of approximately 1.45 acres of land located at 2820 N Normandy Drive in the City of Petersburg and further identified as local tax map number 063-010001 together with improvements thereon, more particularly described in the referenced attachment, Exhibit B; and

WHEREAS, the City approached the Conveyor to acquire the site because it is a preferred site in the Master Plan for the improvement of the city's water infrastructure, namely a location for a planned elevated water storage tank which is an essential part of the upgrades to city's water infrastructure to create a high pressure water zone in the city; and

WHEREAS, it is the wish of the Conveyor to convey the said property to the City of Petersburg, Virginia in an “AS IS, WHERE IS” condition to the City in accordance with the terms of the attached Real Estate Conveyance Agreement (Exhibit A); and

WHEREAS, it is the wish of Conveyor that such transaction be concluded on or before March 10, 2022; and

WHEREAS, it is the belief of City Council that the acceptance of such conveyance will be in the best interests of the City of Petersburg.

NOW therefore be it ORDAINED that the City Manager and City Attorney are hereby directed to take all necessary action to execute the Real Estate Conveyance Agreement and conclude the transaction in accordance therewith; and

BE IT FURTHER ORDAINED that the City of Petersburg does hereby accept the conveyance of said property from the Conveyor.

**Exhibit "A"**  
**REAL ESTATE Conveyance AGREEMENT**

**THIS REAL ESTATE CONVEYANCE AGREEMENT** ("Agreement") is made and entered into as of the \_\_\_\_ day of March, 2022 by and between **AMPAC FINE CHEMICALS VIRGINIA LLC (Conveyor)** and **THE CITY OF PETERSBURG, VIRGINIA**, a political subdivision of the Commonwealth of Virginia ("Conveyee").

**FOR AND IN CONSIDERATION** of the mutual covenants set forth herein, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

**1. Property.** Subject to the terms and conditions contained herein, the Conveyor agrees to convey to the Conveyee, and the Conveyee agrees to accept from Conveyor, on the terms and conditions set forth herein, the real property more particularly described on Exhibit "B" attached hereto and incorporated herein by reference consisting of a certain parcel of land containing approximately 1.45 acres in the City of Petersburg, Virginia, and bearing the local tax map number 063-010001 together with all improvements thereon except as noted below (the "Property"). The Conveyor will convey the Property free and clear of all liens, but subject to all covenants, easements, restrictions, reservations and matters of record affecting the Property.

**2. "As Is" Conveyance of Property and FFE; No Warranties.** The Property shall be donated and conveyed "AS IS, WHERE IS" and title and possession shall be subject to:

(a) All present and future zoning, building and environmental laws, ordinances, codes, restrictions, and regulations of any municipal, state, federal or other authority having jurisdiction over the Property, including, without limitation, any proffered conditions affecting the Property.

(b) The City of Petersburg, Virginia hereby agrees to accept the Property and all features and components thereof "AS-IS, WHERE-IS". The conveyor hereby disclaims any and all warranties pertaining to the Property, including, without limitation, warranties of habitability, merchantability, marketability, development, use or fitness for a particular use, and the City of Petersburg hereby releases and discharges the Conveyor from any and all of such obligations, claims, demands and liabilities and from any and all obligations arising out of, resulting from or related to the Property, including but not limited to, any right or claims of contribution, arising out of, resulting from or related to the environmental status of the Property and the existence of hazardous waste, hazardous substances or petroleum products (or any other contamination) upon or within the Property.

(c) All covenants, agreements, restrictions, and easements of record except as objected in Paragraph 4, below.

(d) The lien of all real estate taxes, whether or not, due or payable, to be apportioned as of midnight of the day before Settlement.

**3. Examination of Title and Survey.** The City of Petersburg shall, prior to Settlement, deliver a written statement of objections to any items reflected in a current title report or survey of the Property that would make title uninsurable. In the event The City of Petersburg does not furnish the Conveyor with a written statement of objections prior to Settlement, the City of Petersburg shall be deemed to have waived any and all objections to the status of title and survey to the Property and shall be deemed to have approved all matters of record. In the event that the City of Petersburg advises the Conveyor of any objections as to the insurability of title or survey, the Conveyor shall have the right, but not the obligation, to cure any such objections. In the event the Conveyor elects not to cure any such objections or attempts to cure same but is unable to cure such objections, the City of Petersburg shall have the option to (i) waive said objections and to proceed with accepting the conveyance of the Property, or (ii) terminate this Agreement. In the event the Conveyor elects to cure any objections raised by the City of Petersburg concerning said title or survey, the Conveyor shall have a reasonable period of time within which to cure such objections, and the Settlement date shall be extended accordingly. Title insurance endorsements shall be deemed satisfactory cure of any title or survey objections.

#### **4. Settlement.**

(a) **Time and Place.** Settlement of the conveyance of the Property shall occur on or before March 10, 2022 ("Settlement"). Settlement shall be made at the offices of the City of Petersburg title company or such other location as the City of Petersburg may reasonably designate.

(b) **Conveyee's Deliveries.** At Settlement, the City of Petersburg shall deliver whatever funds are necessary to record the Deed, which shall be payable by wire transfer of funds to the City of Petersburg's title company's account.

(c) **Conveyor's Deliveries.** The Conveyor shall deliver a quitclaim deed (the "Deed") to the City of Petersburg conveying whatever interest in title to the Property Conveyor may have.

(d) **Costs.** The City of Petersburg shall pay the costs of preparing the Deed, and the Grantor's Tax thereon, if any. The City of Petersburg shall pay for all transfer taxes for recording the Deed, if any, any settlement fee charged by the City of Petersburg's title company, the examination of title to the Property and all premiums charged by the City of Petersburg's title insurance company, and the survey cost. Real estate taxes, utilities, assessments and any other related fees shall be prorated

between Conveyor and the City of Petersburg as of Settlement and all utilities will be switched from the Conveyor to the City of Petersburg at Settlement.

**5. Risk of Loss.** Risk of loss by reason of fire or other casualty or by exercise of the power of eminent domain shall remain on the Conveyor with respect to the Property until legal title to the Property is transferred to the City of Petersburg. If the Property is damaged by casualty or taken by exercise of the power of eminent domain prior to the transfer of the legal title thereto, the City of Petersburg may, at its option, either (i) terminate the obligation to receive the Property, or (ii) waive the foregoing right and proceed to receive the Property, as provided herein, in which event all insurance or condemnation proceeds, if any, payable to the Conveyor in connection with the casualty or taking shall be paid to the City of Petersburg.

**6. Conveyor's Inability to Convey Title.** In the event that Conveyor is unable to convey title in accordance with the terms of this Agreement for any reason whatsoever, the City of Petersburg's sole remedy shall be to terminate this Agreement, in which event neither party shall have any further liability hereunder. The City of Petersburg may, nevertheless, accept such title as the Conveyor may be able to convey, without any other liability on the part of the Conveyor.

**7. Donee's Default.** In the event that the City of Petersburg fails or refuses to perform its obligations hereunder, prior to or at Settlement, then the Conveyor shall be entitled, after providing notice of default to the City of Petersburg and allowing a reasonable time to cure such default, to terminate this Agreement.

**8. Authority.** The undersigned persons executing and delivering this Agreement on behalf of the City of Petersburg and the Conveyor represent and certify that they have been fully empowered and authorized to do the same.

**9. Broker.** Each party hereunder represents and warrants that it did not consult or deal with any broker or agent, real estate or otherwise, with regard to this Agreement or the transactions contemplated hereby.

**10. Notices.** Any notice, request or demand required or permitted to be given pursuant to this Agreement shall be in writing and shall be deemed sufficiently given if delivered by hand by messenger at the address of the intended recipient, sent prepaid by Federal Express (or a comparable guaranteed overnight delivery service), or deposited in the United States first class mail (registered or certified, postage prepaid, with return receipt requested), addressed as follows:

For the Conveyor:                   AMPAC Fine Chemicals Virginia LLC  
  2820 N Normandy Drive  
  Petersburg, VA 23805

For the City of Petersburg:  
  City Manager's Office

135 N. Union Street  
Petersburg, VA 23803  
Attn.: Tangelia Innis, Deputy City Manager

**11. No Assignment.** The City of Petersburg's rights and obligations hereunder may not be assigned or transferred without the prior written consent of the Conveyer.

**12. Entire Agreement.** This Agreement contains the entire agreement between the Conveyer and the City of Petersburg relating to the Property and supersedes all prior and contemporaneous negotiations, agreements, written and oral, between the parties. This Agreement shall not be amended or modified, and no waiver of any provision hereto shall be effective unless set forth in writing signed by the parties.

**13. Governing Law; Construction.**

(a) This Agreement shall be interpreted and enforced according to the laws of the Commonwealth of Virginia, and the terms and provisions hereof shall survive the Settlement, except as otherwise provided herein.

(b) All headings of sections of this Agreement are inserted for convenience only.

(c) This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original and all of which shall constitute one and the same Agreement.

(d) The provisions of this Agreement are intended to be for the sole benefit of the parties hereto, and their respective successors and assigns.

(e) This Agreement shall be construed without regard to any presumption or rule requiring construction against the party responsible for the drafting of this Agreement.

**14. Survival.** The terms and conditions of this Agreement shall survive closing and the delivery of the Deed by the Conveyer and the acceptance thereof by the City of Petersburg.

IN WITNESS WHEREOF, this Agreement has been duly executed by the parties hereto.

**CONVEYOR:**

**AMPAC FINE CHEMICALS VIRGINIA LLC**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_

**ACCEPTED BY:**

**THE CITY OF PETERSBURG, VIRGINIA**, a  
political subdivision of the Commonwealth of  
Virginia

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_



# City of Petersburg

## Ordinance, Resolution, and Agenda Request

**DATE:** March 1, 2022

**TO:** The Honorable Mayor and Members of City Council

**THROUGH:** Stuart Turille, City Manager

**FROM:** Treska Wilson-Smith - Council Member Ward 1

**RE:** Report and Discussion on "A Plan to Address Homeless"

---

**PURPOSE:**

**REASON:**

**RECOMMENDATION:**

**BACKGROUND:** See attached.

**COST TO CITY:**

**BUDGETED ITEM:**

**REVENUE TO CITY:**

**CITY COUNCIL HEARING DATE:** 2/15/2022

**CONSIDERATION BY OTHER GOVERNMENT ENTITIES:**

**AFFECTED AGENCIES:**

**RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:**

**REQUIRED CHANGES TO WORK PROGRAMS:**

**ATTACHMENTS:**

1. A Plan to Address Homeless

# A Plan to Address Homelessness



*We think sometimes that poverty is only being hungry, naked and homeless. The poverty of being unwanted, unloved and uncared for is the greatest poverty.*

*Mother Teresa*

*By Treska Yasmine Wilson-Smith, City Councilwoman*


# What is the official definition of homelessness?

There is more than one “official” definition of homelessness. Health centers funded by the U.S. Department of Health and Human Services (HHS) use the following:

*A homeless individual is defined in section 330(h)(5)(A) as “an individual who lacks housing (without regard to whether the individual is a member of a family), including an individual whose primary residence during the night is a supervised public or private facility (e.g., shelters) that provides temporary living accommodations, and an individual who is a resident in transitional housing.” A homeless person is an individual without permanent housing who may live on the streets; stay in a shelter, mission, single room occupancy facilities, abandoned building or vehicle; or in any other unstable or non-permanent situation. [Section 330 of the Public Health Service Act (42 U.S.C., 254b)]*

*An individual may be considered to be homeless if that person is “doubled up,” a term that refers to a situation where individuals are unable to maintain their housing situation and are forced to stay with a series of friends and/or extended family members. In addition, previously homeless individuals who are to be released from a prison or a hospital may be considered homeless if they do not have a stable housing situation to which they can return. A recognition of the instability of an individual’s living arrangements is critical to the definition of homelessness. (HRSA/Bureau of Primary Health Care, Program Assistance Letter 99-12, Health Care for the Homeless Principles of Practice)*

Programs funded by the U.S. Department of Housing and Urban Development (HUD) use a different, more limited definition of homelessness [found in the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (P.L. 111-22, Section 1003)].

- 
- An individual who lacks a fixed, regular, and adequate nighttime residence;
  - An individual who has a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;
  - An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including hotels and motels paid for by Federal, State or local government programs for low-income individuals or by charitable organizations, congregate shelters, and transitional housing);
  - An individual who resided in a shelter or place not meant for human habitation and who is exiting an institution where he or she temporarily resided;
  - An individual or family who will imminently lose their housing [as evidenced by a court order resulting from an eviction action that notifies the individual or family that they must leave within 14 days, having a primary nighttime residence that is

a room in a hotel or motel and where they lack the resources necessary to reside there for more than 14 days, or credible evidence indicating that the owner or renter of the housing will not allow the individual or family to stay for more than 14 days, and any oral statement from an individual or family seeking homeless assistance that is found to be credible shall be considered credible evidence for purposes of this clause]; has no subsequent residence identified; and lacks the resources or support networks needed to obtain other permanent housing; and

- Unaccompanied youth and homeless families with children and youth defined as homeless under other Federal statutes who have experienced a long-term period without living independently in permanent housing, have experienced persistent instability as measured by frequent moves over such period, and can be expected to continue in such status for an extended period of time because of chronic disabilities, chronic physical health or mental health conditions, substance addiction, histories of domestic violence or childhood abuse, the presence of a child or youth with a disability, or multiple barriers to employment.

VOL State Community College, 2021.



## A Look at the Current 'Fixed' Situation

In Petersburg, the assistance the homeless population gets is a room at a local hotel. A most recent story on channel 12 news clearly shows that this is not the answer. It is a temporary fix. The report of Dec. 8, 2021 indicates that there are at least 17 hotels and motels which qualify as 'temporary' stays for the homeless. However according to the report, the conditions of these hotels is very poor.

Several organizations assist in paying for hotel rooms, people take food to feed the children, money is collected to help people have a stay off of the street. This is a fix and not a solution. When funds are depleted, where do people go and what has taken place to help people to learn to help themselves? Funding hotel rooms is **NOT** the answer to the situation.

- 1.) People are evicted for various reasons. They have no money, their credit reports are bad via of the eviction and they need shelter immediately. The hotels/motels provide that, without question.
- 2.) If a person is evicted, it lends itself to a greater problem and that is the reason why the eviction. It indicates a fall from grace as the person apparently once had a home, once could afford a place to live, once was doing well enough to not be on the streets and yet find themselves without shelter.
  - a. This is due to drug or substance abuse
  - b. The loss of a job
  - c. Illness and the inability to work
  - d. Mental issues
  - e. Problems within the family, the loss of a child or spouse
  - f. Emergencies {Fire, Water damage, Mold, etc.}

Once we look at the reasons why people are homeless, then we can best understand how to help with the situation. We must also understand the effects of the homeless population on the locality as a whole. The most recent study done by Princeton University indicated that for single females, the depression associated with being evicted leads to depression so severe that intervention is needed. That intervention equates to a cost to social services and to the local mental health agency (s).

At what point do we decide that we need to do more than to simply put people in the hotel. How does this help in the long run of things? When the money runs out, how are those same people kept off the streets? The answer is in the development of a plan



a plan, a plan which allows those same individuals to be seen as individuals with a unique individual set of problems.

## The Plan


### (The Humanities Bill)

First of all, we must establish a day for eviction court within the local court system. On that particular day, the courts would hear all eviction cases and act accordingly. The difference is that within the court system is a Social Worker whose job is to work with that family or person. The Social Worker is to assist the family in establishing a residence elsewhere or to work something out with the current landlord so that the person could stay. (This is spelled out in the Humanities Bill)

***This is contingent on an agreement with the tenant to accept the help. If not, then the process goes on as stipulated prior to this assistance and assistance otherwise is not available to them via the locality. If a person has children in the household and does not accept the help, then Child Protective Services is called in.***

***We must understand that CPS is brought in because they must protect the children in the locality from sexual predators, which the hotels will sometimes house. Families do not know which hotels or motels house this population so they are subject to putting their children at risk of living next door to these individuals. In addition, the individuals who are sex offenders and are not supposed to be within a certain distance of children, are at risk of violating their probation or breaking the law through no fault of their own.***

After the Social Worker has secured suitable housing for the family, then s/he must work with the family to look at and assist with development of a plan which does the following:

- 
- A. Look at how the family got in this position (was it drugs, loss of a job, etc.)
  - B. Develop a plan to get out of the situation (share meeting dates for NA, AA, etc. Help to find a job, assist with learning job skills, etc)
  - C. Develop a plan to stay out of the situation (develop some goals and a time line to reach those goals.)

# HOMELESS STUDENTS ARE ...

2

TIMES AS LIKELY AS THEIR HOUSED PEERS TO  
SCORE POORLY ON STANDARDIZED TESTS IN  
MATH AND READING.

3

TIMES MORE LIKELY TO BE PLACED IN  
SPECIAL EDUCATION PROGRAMS.

4

TIMES MORE LIKELY TO DROP  
OUT OF SCHOOL.

8 TO 9

TIMES MORE LIKELY TO  
REPEAT GRADES.

## SOURCES

Homes for the Homeless,  
Access to Success:  
Educational Needs of Homeless  
Children and Families, 1993,  
and  
National Center on Family Homelessness,  
"Homeless Children: America's  
New Outcasts," 1999.



## SCENARIO

John James and his wife, Paulette have 3 children....2 school age little girls and 1 toddler (boy). Paulette, a 30 year old has been diagnosed with breast cancer and the medical bills are consuming everything that the father manages to earn. . In addition, John has missed a lot of time from work in order to take his wife to chemo and other medical appointments. The car has broken down because of the wear and tear of the appointments and other things, so whatever money is available, it must fix the car. The children need clothes, they need school supplies and they have to have help with child care for the toddler. Needless to say, they get behind on their rent and other bills. They end up in eviction court. In following the Humanities Bill, they are assigned a Social Worker to work with them and she mediates an in person meeting between them and the landlord, to work out a plan for the family to stay. If that does not work, then she searches to figure out someplace for the family to go. The father suggest a hotel, but, upon research and discussion with CPS, every hotel/motel has the sex offenders in it and some are not fit for a woman in such condition.

After finding placement, then the Social Worker and the family sit down and establish some goals and objectives....to include but not limited to the following:

Talking to the employer to see if John can work flex hours. Can he come in late on the days his wife has chemo? Can he work on weekends to complete his work for the week? Can he be trained for another job at that site? How can he improve his job skills and get prepared for assistance. Does Dad need more education? Does he need to get his GED?

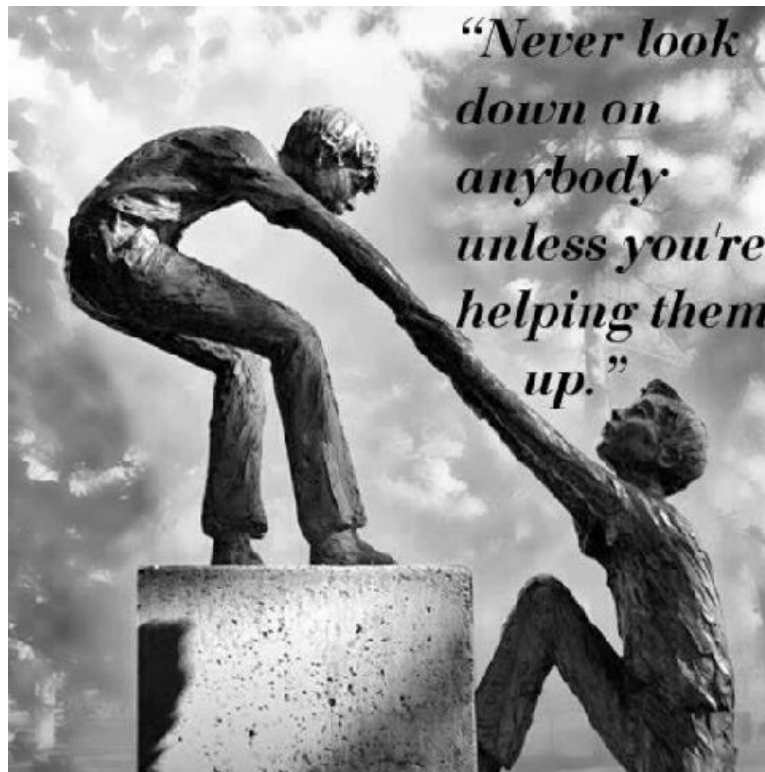
Is there a program which can help Paulette get to the hospital for Chemo without John taking off to do so and if so, who can keep the toddler while she goes to the appointment?

Is this family eligible for assistance from Social Services and if so what assistance can they get, such as utility billing for heat and other things? If so, the money they save on those services can go toward back rent.

How are the children coping with all of this. Can someone from the mental health segment come in and help. The kids see their mother being sick, they see their father struggling and yet, no one sees the turmoil they are in. A Social Worker knows how to assist with getting these kids the help they need.

This scenario shows the result of and the involvement of the Social Worker at the point of evictions and it helps the individuals to not get in this situation again. This is a true help. It is not a band aid. It is not a 'feel good' effort to assist people to simply get off of the street.

We must stop feeding into making the situations worse by not actually helping people to help themselves.



## Part II – A Place to Go

In order for this plan to work, there must be a designated place for the population. Fortunately, for the city of Petersburg and its surroundings there is a place which is located in Dinwiddie with a Petersburg address. This property is actually owned by the state of Virginia. If this plan could be adopted by the region and the members of the region shared the cost, it would be beneficial to us all.

The property has several building which can assist with this plan. The building or complex are on the grounds of the former Southside Virginia Training Center. The buildings are:

1. Cottages 12-38, are actual apartments with the following amenities:
  - a. 2-4 bedrooms with built in dressers and closets.
  - b. A kitchen with a refrigerator and stove.

- c. A large living room
  - d. A dining area or a den, depending on the family
  - e. 2 full baths, a double sink, a tub and a shower
  - f. All buildings are handicapped accessible
  - g. Each has an address, a front and back door and a yard for children.
2. Dorm 40 serves as an administration office for the cottage area and is located in that area. It has office space and conference rooms.
3. Building 125. This building is broken into 4 wings. Each wing is divided into two different sections. Each section has 4 bedrooms, 1 bedroom with 8 beds, the second bedroom with 6 beds, the third bedroom with 4 and the last bedroom with 1. That is room for 19 homeless single people. 2 wings for the male population and 2 wings for the female population. Each wing also has the following:
- a. A kitchen and dining area
  - b. A recreation area
  - c. A medical area
  - d. Office space for the social workers and director.
3. Building 124 – This building is designed to be used for job training as it has several wings and classroom spaces. It can be developed to assist in job training and/or workforce development. It helps to assure that when people leave the facility, they leave with the training needed to secure a job and to keep it.

## Conclusion

### A Review of the goals:

- a. To eradicate homelessness
- b. To help people to become home owners
- c. To assist citizens to become productive members of society

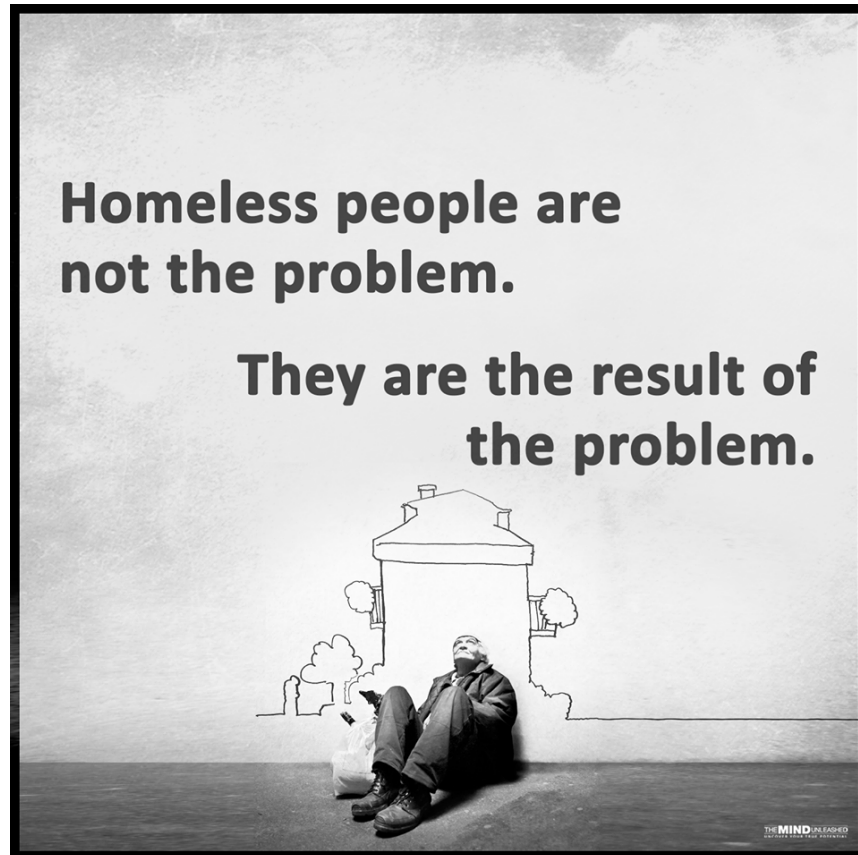
### A Review of the plans to reach the goals:

- a. To stop the evictions by adding a layer of mediation via the social worker and the Humanities Bill.
- b. To establish an area where citizens facing homelessness can start all over again and get the help they need.
- c. To provide job training, financial education, etc. and whatever other education that is needed to get each and every person back to their catchment area.

- d. To protect the children in the process by providing a safe environment
- e. To help a family keep their possessions by not putting their belongings on the street and moving instead.

Objectives:

- a. To help people by teaching them to help themselves
- b. To help people by helping them to help themselves
- c. To promote home ownership through education, etc.



Not everyone who's homeless is a drug-addict or in need of mental health care. Some are normal people who've been knocked down, and it can happen to you too. Not all of us made bad life choices. – Sherrilyn Kenyon



# City of Petersburg

## Ordinance, Resolution, and Agenda Request

**DATE:** March 1, 2022

**TO:** The Honorable Mayor and Members of City Council

**THROUGH:** Stuart Turille, City Manager  
Kenneth Miller, Interim City Manager

**FROM:** Andrew Barnes

**RE:** Presentation by PHOPs on Tactical Urbanism (Street Murals)

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**PURPOSE:** Presentation to the City Council from the Petersburg Healthy Options Partnerships (PHOPs) regarding 'Tactical Urbanism' and discussion regarding a request to install a street mural at the intersection of W. Washington & Market Streets (corner of Petersburg Public Library).

**REASON:** Increase safe and accessible active transportation (walking) opportunities to and between downtown community sites, businesses and residences.

**RECOMMENDATION:** Public Works & Utilities supports this initiative.

**BACKGROUND:** This street mural project is a part of the 2021-2022 Virginia Walkability Action Institute cohort's (Petersburg team) action plan to create safe and accessible walking opportunities to reach the POP! Mobile Farmers' Market and the Market @ PPL (farm market) at the Petersburg Public Library along with multiple other local businesses, community sites and residences in downtown.

Outcomes of this project are to:

1. Support safe crossing across a main downtown and intersecting street.
2. Increase access to local farm markets available at the Petersburg Public Library.
3. Create a community-driven artistic rendering in a highly-trafficked location.

**COST TO CITY:** N/A

**BUDGETED ITEM:** N/A

**REVENUE TO CITY:** N/A

**CITY COUNCIL HEARING DATE:** 3/15/2022

**CONSIDERATION BY OTHER GOVERNMENT ENTITIES:** N/A

**AFFECTED AGENCIES:** Petersburg Public Library  
Public Works

**RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:** This program would be an exception to City Code 6-6, which prohibits painting of streets and sidewalks.

**REQUIRED CHANGES TO WORK PROGRAMS:** N/A

**ATTACHMENTS:**

1. Tactical Urbanism - Petersburg Project Proposal

# Tactical Urbanism Project Proposal Petersburg



## The Issue

Issue statement

Why is this important?

Petersburg Transportation Data

## Solution Proposal

Tactical Urbanism

Examples

Focus areas

## Next Steps

Timeline

Ask



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# The Issue



# Issue statement

Areas with both high vehicle speeds as well as pedestrian and pedalcyclist traffic make for unsafe road conditions in high risk areas.

In 2020, traffic crashes fatalities increased by 7.2%

Research suggests that throughout the past year, driving patterns and behaviors changed significantly.

Drivers who remained on the roads engaged in more risky behavior, including speeding, failing to wear seat belts, and driving under the influence of drugs or alcohol.

Traffic data indicates that average speeds increased and examples of extreme speeds became more common, while the evidence also shows that fewer people involved in crashes used their seat belts.



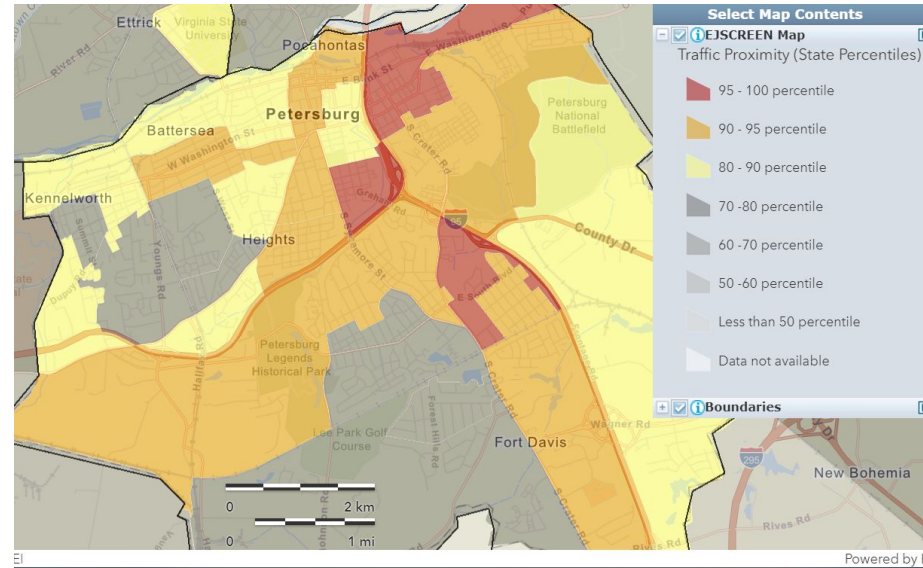
# Why is this important?

**Crash factors and demographics reviewed by NHTSA that showed the largest increases in 2020 as compared to 2019 included:**

- **Non-Hispanic Black people (up 23%);**
- **Unrestrained occupants of passenger vehicles (up 15%);**
- **On urban local/collector roads (up 12%);**
- **In speeding-related crashes (up 11%);**
- **During nighttime (up 11%);**
- **During the weekend (up 9%);**
- **In single-vehicle crashes (up 9%) and;**
- **In police-reported alcohol involvement crashes (up 9%)**

# Petersburg Transportation Data

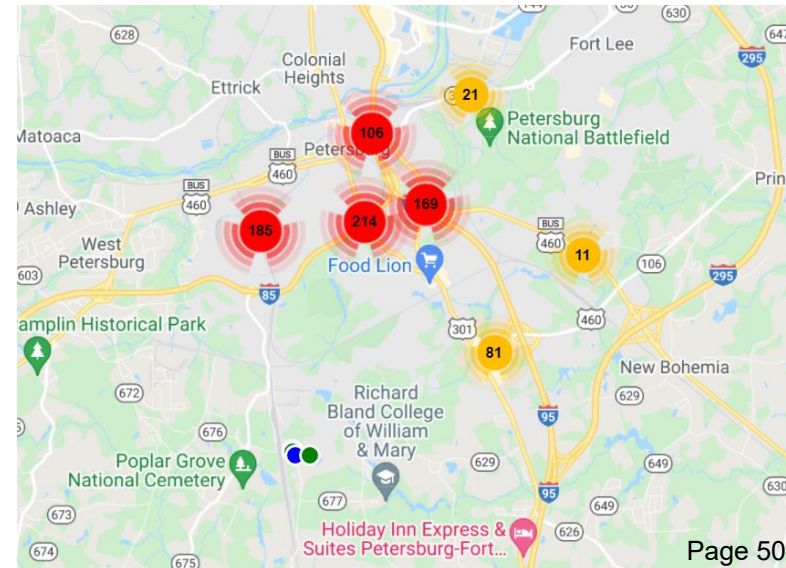
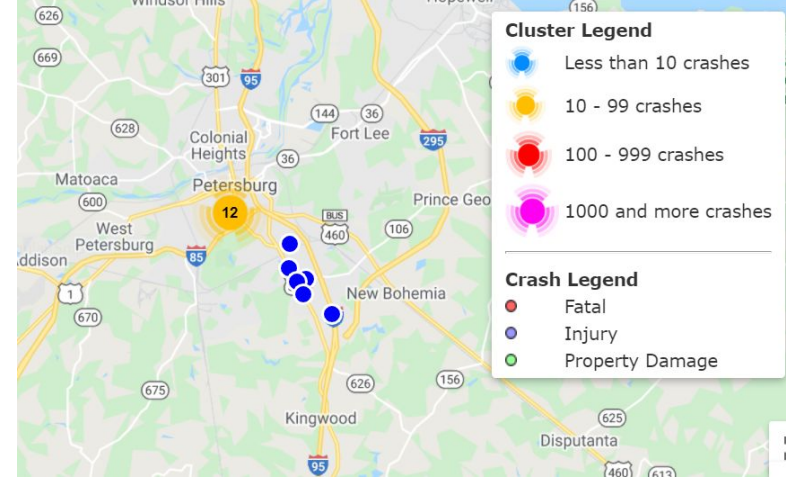
Traffic Volume



Petersburg has the 11th highest traffic volume in the state (out of 131 localities)

# Petersburg Transportation Data

2021 Pedestrian & Total Crashes



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# Proposed Solution

# What is tactical urbanism?

Tactical urbanism is short term action with a low cost and scalable intervention to catalyze long-term change.

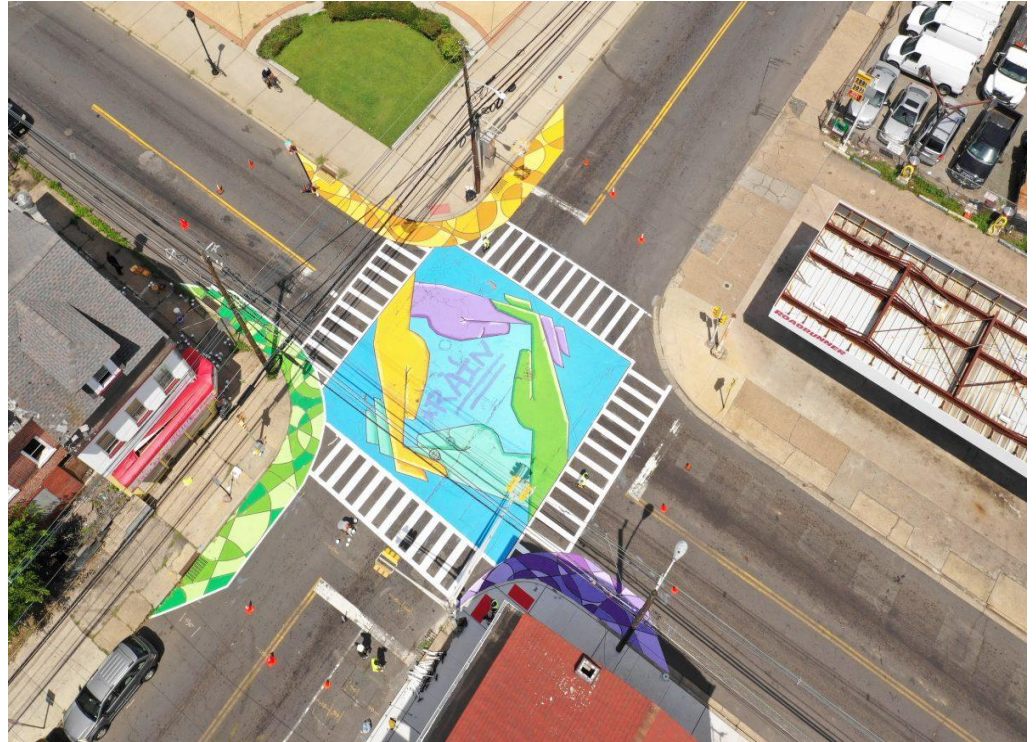


# Tactical Urbanism: Street Mural

## Success in Brunswick, NJ!

Graffiti-inspired street designs were painted to help slow traffic and protect pedestrians at two busy Brunswick Avenue on Saturday, August 10, 2019. Neighbors have identified these intersections near Martin Luther King Jr. Elementary School and Rivera Community Middle School as hazardous.

Similar “streetscape” or “tactical urbanism” projects in other cities have successfully slowed traffic and improved pedestrian safety by vibrantly highlighting crosswalks and slightly narrowing traffic lanes.



# Tactical Urbanism in Action!

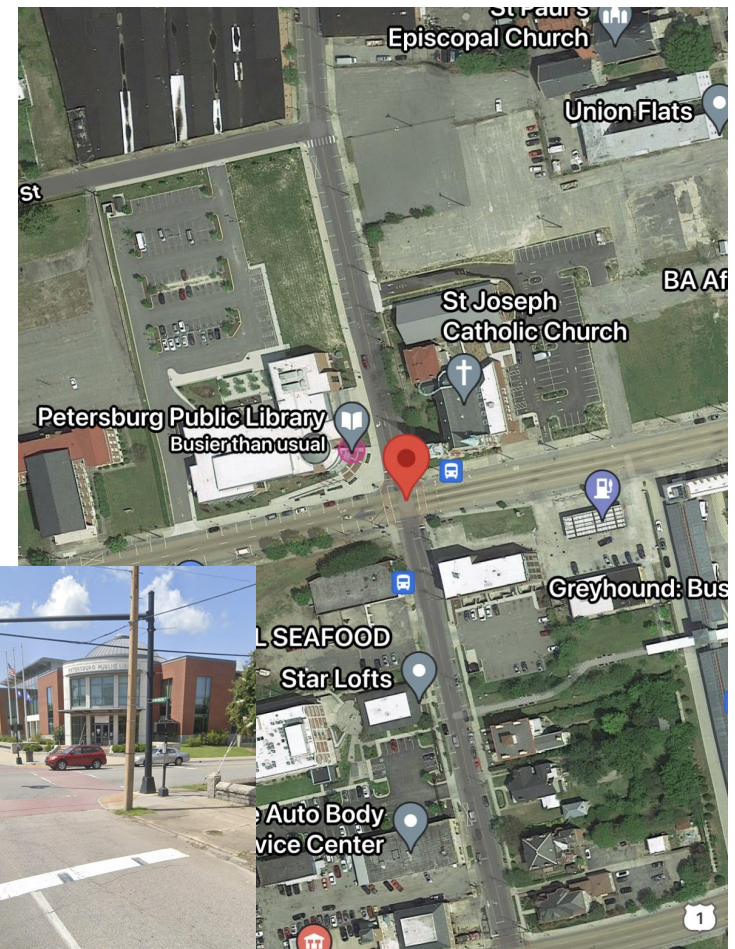
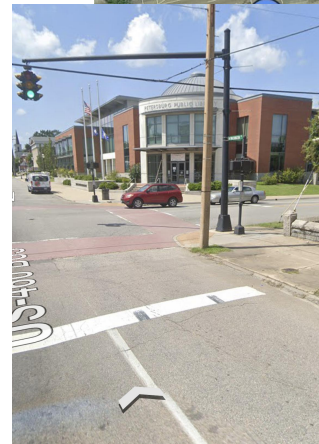


- Street mural in [Richmond, VA](#), 2021 by Art 180
  - Used street mural and pedestrian plaza
- [Seattle, WA](#), 2017
  - Bike paths and pedestrian plaza
- [Charlotte and Tampa](#) adapt public spaces

# First area of focus:

## W. Washington & Market Streets

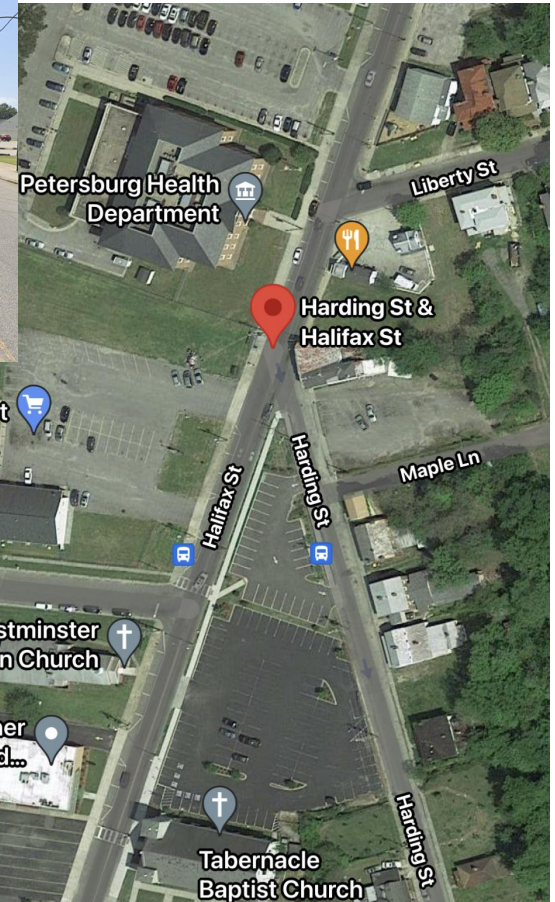
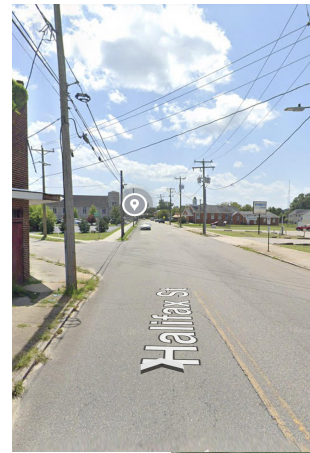
- Outside of Market @PPL
- High vehicle and pedestrian traffic
- Intersection connects commercial and residential use
- Connects bus station & PPL
- Area services a wide demographic
- Would highlight the beauty of PPL
- Community improvement
- Avg. annual daily traffic estimate: 11,000 vehicles
- 3 reported crashes - 2021 (2 injured)
- Bike network proposes a protected bike lane along Washington St.



# Second area of focus:

## Halifax & Harding Streets

- High vehicle and pedestrian traffic
- Population includes youth, seniors, and differently abled people
- Intersection connects commercial and residential use
- Community engagement
- Connects to Petersburg Health Department
- Near POP! Market location
- In front of bus stop
- Average annual daily traffic estimate: 8,100 vehicles
- 3 reported crashes in 2020 (3 injured)
- Art installation improves community



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# Next Steps

# What's next?

- **Objective 1: Community and Level 1 Decision Maker Engagement - by April 2022**
- **Objective 2: Project Design [in conjunction with community interviews] completed by May 2022**
- **Objective 3: Engage Decision Makers for final design considerations - June 2022**
- **Objective 4: Project Installation - Between June - September 2022**



# Our ask

**Authorization by City Council to install a street mural at the intersection of W. Washington & Market Streets (corner of Petersburg Public Library) by September 2021.**

# Questions?

# References

[Division of Motor Vehicles - Crash Location Maps](#)

[EPA's Environmental Justice Screening and Mapping Tool \(Version 2020\)](#)

[National Highway Traffic Safety Association](#)

[RWJF County Health Rankings 2021](#)

[Street mural in Richmond, VA](#)

[Tactical Urbanism in Brunswick, NJ](#)

[VDOT Traffic Data](#)

## Supporting references

[Examples from around the world](#)

[Tactical Urbanism and COVID](#)

[Tactical Urbanism Guide](#)



# Contact

Virginia Walkability Action Institute  
2021-2022 Cohort  
Petersburg Team

Jasmine Barber - PHOPs (Petersburg  
Healthy Options Partnerships)

Lisa Homa - PHOPs  
[lmh217@vt.edu](mailto:lmh217@vt.edu)

Fancie Terrell - PHOPs  
[fancie@vt.edu](mailto:fancie@vt.edu)



# City of Petersburg

## Ordinance, Resolution, and Agenda Request

**DATE:** March 1, 2022  
**TO:** The Honorable Mayor and Members of City Council  
**THROUGH:** Stuart Turille, City Manager  
**FROM:** Nikesha Williams  
**RE:** iWorq Software Presentation-Neighborhood Services

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**PURPOSE:** iWorq Software Presentation

**REASON:**

**RECOMMENDATION:**

**BACKGROUND:**

**COST TO CITY:**

**BUDGETED ITEM:**

**REVENUE TO CITY:**

**CITY COUNCIL HEARING DATE:** 3/1/2022

**CONSIDERATION BY OTHER GOVERNMENT ENTITIES:**

**AFFECTED AGENCIES:**

**RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:**

**REQUIRED CHANGES TO WORK PROGRAMS:**

**ATTACHMENTS:** None



# City of Petersburg

## Ordinance, Resolution, and Agenda Request

**DATE:** March 1, 2022

**TO:** The Honorable Mayor and Members of City Council

**THROUGH:** Stuart Turille, City Manager  
Tangela Innis, Deputy City Manager  
Reginald Tabor, Interim Director of Planning & Zoning

**FROM:** Kate Sangregorio

**RE:** **Presentation of the ARB's Activities in 2021**

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**PURPOSE:** To share a summary of the Architectural Review Board's actions in 2021.

**REASON:** To provide an update.

**RECOMMENDATION:** N/A

**BACKGROUND:** N/A

**COST TO CITY:** N/A

**BUDGETED ITEM:** N/A

**REVENUE TO CITY:** N/A

**CITY COUNCIL HEARING DATE:** 3/1/2022

**CONSIDERATION BY OTHER GOVERNMENT ENTITIES:** N/A

**AFFECTED AGENCIES:** N/A

**RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:** N/A

**REQUIRED CHANGES TO WORK PROGRAMS:** N/A

**ATTACHMENTS:**

1. ARB Review\_2021

# *City of Petersburg* VIRGINIA

## 2021 SUMMARY OF ARCHITECTURAL REVIEW BOARD ACTIVITIES



# Zoning Ordinance - Article 35



## ARTICLE 35. - PRESERVATION OF HISTORICAL AREAS WITHIN THE CITY

### Section 1. - Purpose and objectives.

- The purpose and objectives of this article are to promote, within the historic areas hereby established, the educational, cultural, business, travel, industrial and other economic resources and the general welfare of the City of Petersburg, by preserving and protecting the old, historic or architecturally worthy buildings, structures, places and areas, as provided by Section 15.1-503.2 of the 1950 Code of Virginia, as amended.
- Additional purposes of this article are to stabilize and improve property value in the historic areas, and to encourage new building and development that will be harmonious with the existing historic features but will not necessarily be of the same architectural style. The purpose is to develop the historic areas, not in a vacuum, but as a vital area in which each succeeding generation may build with the quality and sensitivity of past generations.

# Historic Districts

City of Petersburg, Virginia

- A Old Town Historic Area (167.81 Acres +/-)
- B Poplar Lawn Historic Area (133.10 acres +/-)
- C Folly Castle Historic Area (74.73 Acres +/-)
- D Centre Hill Historic Area (20.62 Acres +/-)
- E South Market Street Historic Area (6.54 Acres +/-)
- F Courthouse Historic Area (41.89 Acres +/-)
- G Battlement/West High Street Historic Area (53.75 Acres +/-)
- H Pocahontas Island
- I Prides Field / Commerce Street Industrial Area
- J Atlantic Coast Line Railroad Commercial and Industrial Historic Area
- K Halifax Triangle and Downtown Commercial Historic Area

Revisions: August, 2016 Scale 1"=400'

NOTE: Average shown above square is Local District Area only

## Virginia Landmark Register / National Register of Historic Places

- 1. City Market (Farmers' Market)
- 2. McIlwaine House
- 3. Farmers' Bank
- 4. Appomattox Iron Works
- 5. Exchange Building (Siege Museum)  
\*also a National Historic Landmark (NHL)\*
- 6. Centre Hill
- 7. Petersburg Courthouse
- 8. Tabb Street Presbyterian Church
- 9. Petersburg City Hall
- 10. St. Paul's Episcopal Church
- 11. Strawberry Hill
- 12. Second Presbyterian Church
- 13. Washington Street United Methodist
- 14. Thomas Wallace House
- 15. William McKenney House
- 16. Blandford Cemetery
- 17. Blandford Church
- 18. Battersea
- 19. Anna Bolling School
- 20. Peabody Building
- 21. Nathaniel Friend House
- 22. Petersburg National Battlefield (not on map)
- 23. Lee Memorial Park (not on map)
- 24. Peoples Memorial Cemetery
- 25. Stewart Hinton House
- 26. Charles Cohen House
- 27. South Chappel Street Car Barn
- 28. Virginia Truck and Bag Co.
- 29. Sutherland House
- 30. Trailways Bus Station

- Local Historic Area Designation
- National Historic Area Designation
- Excluded from Folly Castle Historic Area

## Historic Districts in Petersburg

# Board Members – 2021



- Larry Murphy- Chairman
- Dino Lunsford- Vice-Chairman
- Celeste Wynn
- Bill Hartsock
- Joe Battiston
- Terry Ammons
- Louis Malon



# Functions of the ARB

- Promote the general welfare of the City by preserving and protecting the old, historic, or architectural significant buildings.
- Review exterior alterations visible from public right of way to ensure that any changes keep the historic character of the building and area.

# Certificate of Appropriateness (COA)



A COA is required prior to the erection, construction, alteration or restoration of the exterior of any building or structure, including signs, or part thereof, within a historic area.

A COA is required for all exterior work, including but not limited to:

- Dependency buildings
- Doors
- Fences
- Masonry
- Roofing
- Siding
- Signs
- Windows

# ARB Process



- Some minor alterations can be approved administratively by staff, such as in-kind repairs, paint and signs
- Bigger projects, like full renovations, large scale replacements of materials, additions, and new construction are reviewed by the ARB
  - Meetings are once a month on the second Wednesday of the month
  - Applications are due in their entirety 2 weeks prior
  - There is no fee



# 2021 in Summary

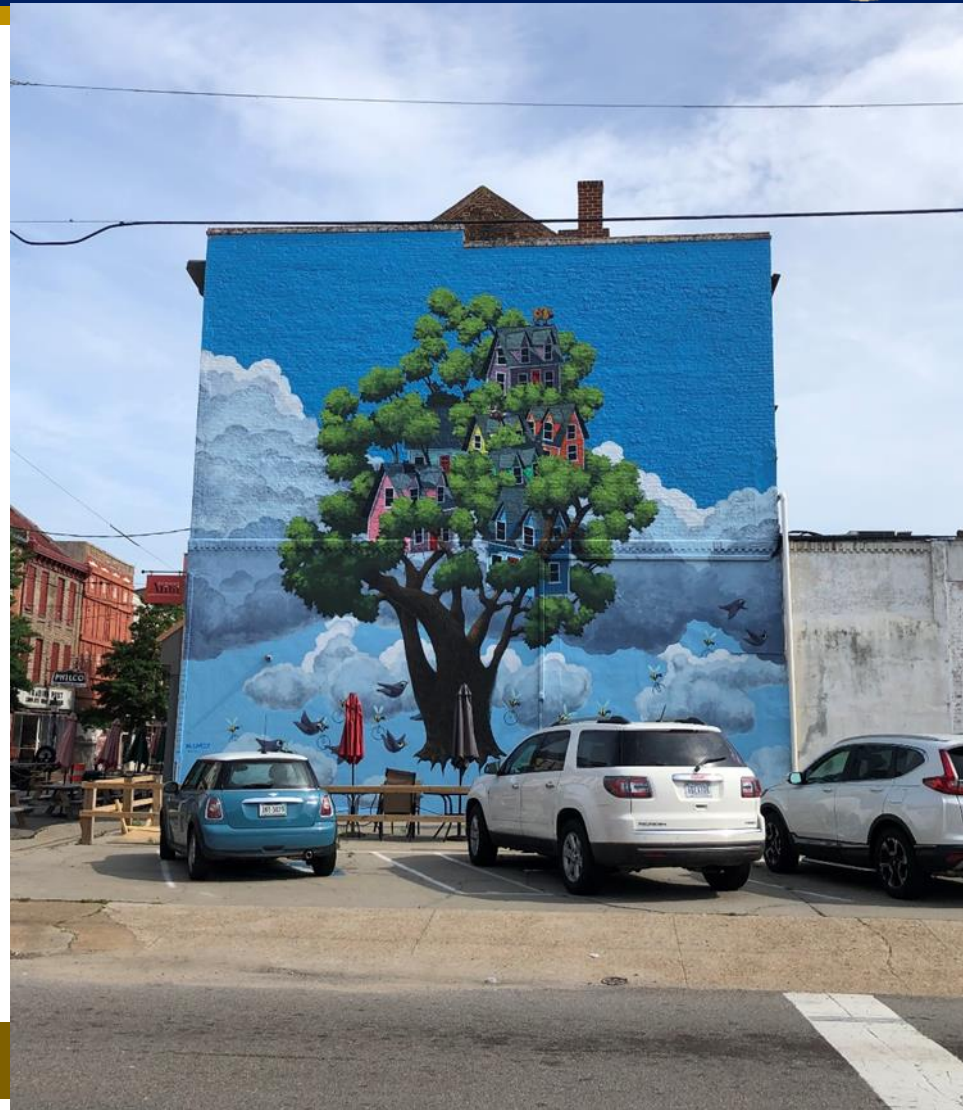
- 112 applications were reviewed in total
- 33 approved by staff
- 56 approved by the ARB
- 4 applications for discussions
- 13 denied
- 8 deferred
  - Most applications that are deferred or denied are resubmitted and approved

# January



- 7 reviewed
- 4 approved in total
- 2 denied
- 2 deferred

# January - 305 N. Sycamore St. Mural



# February



- 10 reviewed
- 9 approved in total
- 1 deferred

# February – 318 N. Sycamore St. Historic Signage



# February – 318 N. Sycamore St. Historic Signage



## ELIZABETH KECKLEY

FROM 1845-1847, ELIZABETH KECKLEY LIVED IN THE BUILDING TWO DOORS TO THE SOUTH OF HERE AT 314 NORTH SYCAMORE STREET.

At that time, she was Lizzy Hobbs, a young enslaved woman living with seven other enslaved Virginians, including her mother, her brother, and her son, their master, Hugh Garland, along with his wife Anne (who was Lizzy's half-sister) and their children. Due to financial troubles, the Garlands had been forced to move from Mansfield, their suburban plantation outside of Petersburg, to this rental property.

While living at 314 North Sycamore Street, all of the Garlands' personal property, except some of their enslaved workers, were sold nearby at public auction to pay their debts. While in Petersburg, and later, with the Garland family after they moved to Saint Louis, Lizzy and her mother continued to support the Garland household with their dress design and sewing skills, eventually, enabling her to buy her freedom and marry James Keckley.

By 1860 she had established herself in Washington DC as THE dressmaker in the Capital. Keckley soon became Modiste (dressmaker) to Mary Todd Lincoln, forming a strong bond of friendship as they helped each other through the loss of their sons.



*Elizabeth Keckley in 1861, wearing a dress of her own design.*

When Keckley returned to Petersburg in the company of the Lincolns in 1865, she went off by herself to confront the scene of her enslavement directly and personally, before rejoining the Lincolns at Centre Hill for the rest of the Abraham-Lincoln-led carriage tour. One can imagine that on that occasion, she may have lingered in this place, filled with emotion.



# March



- 7 reviewed
- 4 approved
- 2 deferred
- 1 application for discussion

# April



- 9 reviewed
- 9 approved

# April – 215 High St. Historic Building Plaque





- 11 reviewed
- 7 approved
- 2 denied
- 2 applications for discussions

# May - Historic Signage on High Street



# June



- 15 reviewed
- 11 approved
- 4 deferred

# June - 211 N. Jones St. Renovation



# June - 211 N. Jones St. Renovation



- 6 reviewed
  - 4 approved
  - 1 deferred
  - 1 denied
- 
- Special Meeting held on July 28
    - 1 reviewed
    - 1 denied

# July- 618 Grove Ave. Renovation



# August



- 5 reviewed
- 5 approved

# August- 12 N. Sycamore St. Parge over infilled portions of side wall



# September



- 11 reviewed
- 8 approved
- 1 deferred
- 1 denied
- 1 application for discussion

# September- Postcards of Petersburg Program



# October



- 10 reviewed
- 9 approved
- 1 deferred

# October- 933 W. High St. Renovation



# October- 933 W. High St. Renovation



# November



- 9 reviewed
- 7 approved
- 1 deferred
- 1 denied

# December



- 12 reviewed
- 11 approved
- 1 deferred

# December- 541 S. Sycamore St. (non-contributing) Install new window openings





Thank you!

Questions?

Kate Sangregorio

Preservation Planner

(804) 733-2314



# City of Petersburg

## Ordinance, Resolution, and Agenda Request

**DATE:** March 1, 2022

**TO:** The Honorable Mayor and Members of City Council

**THROUGH:** Stuart Turille, City Manager  
Tangela Innis, Deputy City Manager

**FROM:** Brian Moore

**RE:** Presentation from GovDeals on City-owned real estate property

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**PURPOSE:** Presentation from GovDeals on City-owned real estate property

**REASON:** Presentation from GovDeals on City-owned real estate property

**RECOMMENDATION:** Presentation from GovDeals on City-owned real estate property

**BACKGROUND:** The Department of Economic Development in conjunction with GovDeals wish to present to the City Council a proposal to partner with GovDeals to auction City-owned Real Estate Property

**COST TO CITY:** NA

**BUDGETED ITEM:** NA

**REVENUE TO CITY:** Revenue from the sale of property and associated fees and taxes

**CITY COUNCIL HEARING DATE:** 3/1/2022

**CONSIDERATION BY OTHER GOVERNMENT ENTITIES:** N/A

**AFFECTED AGENCIES:** City Manager, Economic Development, City Assessor

**RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:** N/A

**REQUIRED CHANGES TO WORK PROGRAMS:** N/A

**ATTACHMENTS:**

1. GovDeals Real Estate Flyer.2022winter



# Selling Real Estate with GovDeals®

Live auctions are steadily becoming a thing of the past; the days of selling real estate solely on the courthouse steps will soon be a distant memory. You can sell your property, virtually – anytime, anywhere with GovDeals. Over the past 4 years, 1,266 successful real estate auctions were held on GovDeals resulting in \$22.8 million in sales.

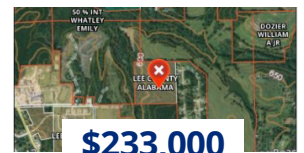


## Real Estate Auctions Live On GovDeals

## Real Estate Auctions Sold In The Past Year

### Property Sold on GovDeals.com

- Residential Property
- Commercial Property
- Vacant/Imperfect Property
- Tax & Non-Tax Foreclosure
- Property without Dwellings



## WHY CHOOSE GOVDEALS?



"AS IS" real estate  
auctions



Complete control over  
auction times



Fast and straightforward  
bidding process



Comprehensive and  
customized marketing  
strategy



Over 1 million  
registered bidders



Personal service to meet  
your unique needs

# Our Clients' Success is Our Success



“GovDeals has proven to be an invaluable service for the Real Estate Division of the City of Jacksonville. In the past two years, we have conducted 600 online real estate auctions using this service and have had outstanding results. GovDeals streamlines the auctioning process providing us with organized, easy to track downloadable reports. GovDeals has turned a labor-intensive process into an efficient system for successful auctioning and frees up our agents to focus on customer interaction, service and other high priorities. GovDeals has become our go-to solution for real estate auctions. We look forward to continuing using your online service for future auctions.”

- Joe Namey - Jacksonville, Florida

## What kind of information is needed for a real estate auction?



### Be as descriptive as possible

- The more information you add, the better. Include accurate, detailed information (including legal description for each property location.
- Include pictures, aerial photographs, links to maps, property information, and parcel numbers.



### Set your boundaries

- Include a specific contact person to address questions regarding the auction(s)
- If applicable, include a single inspection time for the property or dwelling for all interested parties to visit, like an open house.



### Be precise

- If you know what the property you are selling is zoned for, please include it in the description.
- If you have an appraisal, this is also great information to upload.



### Announce taxes, liens or fees

- Inform the buyer that there will be added fees at the end of the auction and detail how those fees are calculated.



### Inform prospective buyers

- Include any legal disclosures and rights of the seller, as well as the kind of Deed that will be provided to the buyer.



### Stay one step ahead

- Include lot size or dimensions in the description. Describe additional items if any are included.
- Outline the process and timeline regarding the transfer of the deed to the winning bidder.

# Frequently Asked Questions

## **Can we sell a parcel of land only?**

Yes. The property does not have to include a house or dwelling.

## **Can our agency sell commercially zoned real estate?**

Yes. Include the same information (legal description and description) of the property as you would for a non-commercial property.

## **How long should the property remain at auction?**

GovDeals recommends conducting a Real Estate auction for three to four weeks minimum. For higher valued commercial properties, we recommend six to eight weeks. This will allow substantial time for our Marketing team to advertise the property.

## **What type of marketing is done for real estate?**

Marketing varies based on the type and value of the real estate being sold. It can include real estate ads, social media publications, press releases, email blasts to existing GovDeals bidders, and providing real estate signage for placement on location.

## **Will GovDeals assist in the creation of the auction for us?**

Yes. GovDeals will train you and your staff on loading real estate auctions and can assist you with the process if needed. Typically, you would need to notify your account manager before you are ready to have the auctions go live. At that time, GovDeals will consult with you about what information is needed for a successful auction. We recommend providing all auction information in a spreadsheet with detailed legal description and pertinent information regarding the auctions. Include pictures, links, disclosures, etc. GovDeals can provide sample real estate auctions for you to view before preparing your own.



# Frequently Asked Questions

## **Can I set a reserve amount?**

Yes. Both minimum bids and reserve amounts can be set on real estate auctions.

## **Can specific fees be added to the auction?**

Yes. Fees can be added prior to or after the auction. These fees, like deed stamp fees and recording fees, must be disclosed in the description when the auction is sent live. Fees are added when the auction closes since they are based on the auction's final sale price and the number of pages needed to record the deed. In the auction description, the seller must outline all of the fees that will be added upon the close of the auction, so buyers are aware.

## **Can a bid deposit be collected from bidders?**

Yes. Bid deposits can be collected from bidders. GovDeals will give a recommendation on the appropriate amount based on the value of the property.

## **The final sale amount must be approved by our "Commission/Board/Management", can we reserve the right to approve bids and/or reject them?**

Yes. There are several options available to reserve the right to approve the final bid and reject any bids that might have been placed. Work with your account manager on what options work best for you.

## **I already have a GovDeals Account, but I do not want to use it for my Real Estate sales. Can I set up a second account for these auctions?**

Yes. Work with your account manager on setting up another account.



# City of Petersburg

## Ordinance, Resolution, and Agenda Request

**DATE:** March 1, 2022

**TO:** The Honorable Mayor and Members of City Council

**THROUGH:** Stuart Turille, City Manager  
Tangela Innis, Deputy City Manager

**FROM:** Brian Moore

**RE:** A presentation to the City Council on Enterprise Zone Incentives

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**PURPOSE:** A presentation to the City Council on Enterprise Zone Incentives

**REASON:** A presentation to the City Council on Enterprise Zone Incentives

**RECOMMENDATION:** A presentation to the City Council on Enterprise Zone Incentives

**BACKGROUND:** On June 21, 2005, the City of Petersburg City Council adopted a resolution to establish a local Enterprise Zone in the City of Petersburg. The enterprise zone provides incentives to existing and new businesses such as permit fee waivers, façade improvement grants, and architectural assistance grants.

To continue to encourage development in the City of Petersburg, the Department of Economic Development will offer the following incentives for capital projects:

**COST TO CITY:** Real Estate Tax Revenue for a period not to exceed 7 years

**BUDGETED ITEM:** N/A

**REVENUE TO CITY:** Real Estate Tax Revenue

**CITY COUNCIL HEARING DATE:** 3/1/2022

**CONSIDERATION BY OTHER GOVERNMENT ENTITIES:** N/A

**AFFECTED AGENCIES:** City Manager Office, City Assessors Office, Economic Development

**RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:** 05-R-50

**REQUIRED CHANGES TO WORK PROGRAMS:** N/A

**ATTACHMENTS:** None